

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 14 JANUARY 2016**

Schools Members:

Headteachers: **Special (1)** - *Martin Doyle (Riverside),
 Children's Centres (1) - *Julie Vaggers (Rowland Hill),
 Primary (7) *Dawn Ferdinand, (The Willow), *Emma Murray for
 Fran Hargrove (A) (St Mary's CE), *Will Wawn (Bounds Green)
 *Cal Shaw (Chestnuts), *Julie D'Abreu Devonshire Hill), *Nic Hunt
 (Weston Park) *Angela McNicholas (OLM)
 Secondary (2) Helen Anthony (Fortismere), *Tony Hartney
 (Gladesmore),
 Primary Academy (1) *Sharon Easton (St Paul's and All Hallows)
 Secondary Academies (2) Arthur Barzey (Woodside), *Michael
 McKenzie (Alexandra Park)
 Alternative Provision Angela Tempany

Governors: **Special (1)** Michael Connah (A) (Riverside)
 Children's Centres (1) *Melian Mansfield (Pembury)
 Primary (7) *Asher Jacobsberg (Welbourne), *Laura Butterfield
 (Coldfall), Andreas Adamides (A)(Stamford Hill), *Zena Brabazon
 (Seven Sisters) *Lorna Walker (Rokesly Infants), Michael
 Cunningham (A) (Muswell Hill), John Keever (A) (Seven Sisters)
 Secondary (3) * Imogen Pennell (Highgate Wood),
 Primary Academy (1) VACANT
 Secondary Academy (1) *Marianne McCarthy (Heartlands),

Non School Members:- **Non – Executive Councillor** - Cllr Wright (A)
 Professional Association Representative - * Niall O'Connor
 Trade Union Representative -*Pat Forward
 14-19 Partnership –* Rob Thomas
 Early Years Providers - *Susan Tudor-Hart
 Faith Schools - *Geraldine Gallagher
 Pupil Referral Unit –*Gordon McEwan

Observers:- **Cabinet Member for CYPS** (*Cllr Ann Waters)

Also attending: Jon Abbey, Director of Children's Services
 Chris Kiernan, Interim Assistant Director, Schools and Learning
 Steve Worth, Finance Manager (Schools and Learning)
 Katherine Heffernan, Head of Finance - Child, Adults and Schools
 Gareth Morgan, Head of Early Help and Prevention
 Carolyn Banks, Acting Head of Governor Services
 Jonathan Adamides-Vellapah, Haringey Clerk (minutes)

- * Members present
- A Apologies given

TONY HARTNEY IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1	CHAIR'S WELCOME The Chair welcomed everyone to the meeting.	
2.	APOLOGIES AND SUBSTITUTION MEMBERS	
2.1	Apologies: Michael Connah, Andreas Adamides, Michael Cunningham, Cllr Wright	
2.2	Substitutions: Emma Murry for Fran Hargrove	
2.3	Resignations: Liza Sheikh Wali – Primary Academies	
3.	DECLARATION OF INTEREST Pat Forward and Niall O'Connor declared an interest in agenda item:7 contract for trade union facilities time.	
4.	MINUTES OF MEETINGS HELD ON 03 DECEMBER 2015	
4.1	The minutes of the meetings held on 03 December 2015 were agreed as a correct record.	
5.	MATTERS ARISING	
5.1	Noted that the matters arising appeared within the agenda.	
6.	UPDATE ON DEDICATED SCHOOLS BUDGET STRATEGY 2016-17	
6.1	Steve Worth (SW): Finance Manager introduced the paper which updated the Forum on the 2016/17 Schools Budget strategy following the publication of the indicative DSG 2016/17 and 2016/17 pupil data. The Chair and Forum thanked SW for his work in pulling together the indicative budgets and the data underlying the data over the break. The Forum agreed to vote on each proposal accordingly.	
6.2	The Forum noted for the Schools Block Funding (recommendation 1): <ul style="list-style-type: none"> • The increased funding per pupil is £42.49, and needs to cover growth in free schools • There will be pressures on the budget to cover the increase in NI from April 2016 (3.4% to salary bills), an increase of 2.3% to employer's superannuation contribution for teachers introduced from September 2015 and a 1% pay inflation • £7.5m will have to come from existing funding as no additional funding is available • The IDACI figures for 2016/17 v 2015/16 show that deprivation at the highest levels have decreased and in some categories (level 6) show no pupils affected. This is directly linked to the funding Haringey Council will receive • The consultation responses received, showed a majority in favour of option 2 • That the changes in the IDACI figures for 2016/17 will not affect the funding, however the changes to the national funding formula in April 2017 may impact on the funding between schools. 	

6.3	<p>The Forum members noted the following:</p> <ul style="list-style-type: none"> • That in both options many schools were getting increases based on the census • Option 2 allowed greater stability for schools from which to plan for the changes starting in April 2017. • PP is not a factor in calculation the MFG 	
6.4	<p>Forum asked the following questions: Q = Have other metropolitan areas been contacted to ask on the IDACI revision? A = The Forum were notified that approaches have been made. Q = Have letter been sent to the DfE questioning the methodology and seeking answers? A = The Forum were advised that the DfE have been contacted and information will be requested on how the IDACI was achieved.</p>	
6.5	<p>Trade Union Facilities (recommendation 2 and 3) The Forum noted that a separate paper will be presented under agenda item 7 for agreement. Recommendation 2 and 3 will be voted after this discussion.</p>	
6.6	<p>Governors Support (recommendation 8) Chris Kiernan Interim Assistant Director, Schools and Learning presented the update on the request for the allocation following the re-structure of the service. The Forum were advised that the request is for £130k a £5k saving on last year is linked to the cost of staffing.</p>	
6.7	<p>Supplementary schools (recommendation 4) Steve Worth introduced the request for allocation for Supplementary Schools based on the previous formula. The Forum discussed that there should be a review of the bidding process and all providers should be made aware. Supplementary Schools are not OfSTED inspected however they registered with the National Resource Centre for Supplementary Education (NRCSE).</p> <p>ACTION: The Interim Assistant Director, Schools to undertake to review supplementary schools funding, which may include a three-year competitive funding proposal open to new applicants.</p>	CK
6.8	<p>LAC Funding (recommendation 5) Jon Abbey, Director of Children’s Service gave an overview for request of £800k, on how the money is being spent, including placements, the track record of LAC achievement, interventions and support. The LAC figures show that the LA has a good track record of achievement, including the use of the virtual school.</p>	
6.9	<p>The following was noted from the discussions:</p> <ul style="list-style-type: none"> • There is a £200k reduction from the previous year • The funding estimated the needs for the LAC service and provided a small contingency • Could the money be better utilised over the year • The LAC plans were ambitious, but did show results 	

	<ul style="list-style-type: none"> • There will be a review of how the funding is being used • The service is working with partners such as housing, health and social care to support LAC children once they formally leave care and support them through the transition period. 	
6.10	Katherine Heffernan will contact Melian Mansfield on how to access early years funding for this year.	KH
6.11	Early Help The item was considered separately as agenda item 8.	
	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The Forum agreed option 2, as the one that will minimise year on year changes 2. The maintained primary school representatives agreed to de-delegate funding for Trade Union Facilities 3. The maintained secondary school representatives agreed to de-delegate funding for Trade Union Facilities 4. Forum agreed to allocate £26.7k for Supplementary Schools in 2016-17 5. Forum agreed to allocate £800k for LAC Residential Places in 2016-17 6. Forum agreed to allocate £350k for Early Help (Family Support) in 2016-17 7. Forum agreed to allocate £192k for Support Cost in 2016-17 8. Forum agreed to allocate £130k for Governor Support in 2016-17 	
7.	CONTRACT FOR TRADE UNION FACILITIES TIME	
7.1	<p>Chris Kiernan: Interim Assistant Director presented the paper, which outlined to the forum the following:</p> <ul style="list-style-type: none"> • De-delegation can only be from maintained schools and not academies or free schools • Letters and contracts have been sent to teacher of all academy schools for their consideration inviting them to purchase a traded service. 	
7.2	<p>The Forum noted for the proposals for 2016/17:</p> <ul style="list-style-type: none"> • The report outlining costs and comparisons against other LAs • The cost to academy schools to buy in • The cost reduction (exemplars) for academy schools to buy in • The per pupil cost in Haringey is £4.69 • If academies do not sign, there will be a shortfall and this will have to be met by the council, which there is no budget • The draft letter was included with the report. 	
7.3	<p>The Forum discussed the proposals and the following was noted:</p> <ul style="list-style-type: none"> • The comparative costs across the various boroughs reflect the pay grade of staff being released to undertake duties • A separate group needs to look at the contracts before next year and report back. Areas to look at include: <ul style="list-style-type: none"> ○ Setting out the remit of the group including terms of 	

	<p>reference</p> <ul style="list-style-type: none"> ○ The group should review if the contract should be per pupil or another methodology should be used. <p>ACTION: The group members will include Tony Hartney, Niall O'Connor, Cal Shaw and Nic Hunt.</p>	CK
7.4	<p>RESOLVED:-</p> <p>That members:</p> <ol style="list-style-type: none"> 1. agreed to the de-delegation of £117,039 from the primary and secondary AWPU to provide for authority-wide trades union facility time 2. endorsed the proposed contract for facilities time for consideration by academy schools in Haringey 3. agreed to review the formula governing how costs are calculated and the support that is allocated and provided 	
8.	EARLY HELP AND PREVENTATIVE SERVICES	
8.1	Jon Abbey: Director of Children's Services and Gareth Morgan: Head of Early Help and Prevention, introduced the paper which reported on the impact of the Locality Model and presented a proposal for continued DSG funding as a contribution to the Early Help Service.	
8.2	<p>Members noted that:</p> <ul style="list-style-type: none"> • The model was introduced in 5 October 2015 and the Forum understood that scale and complexity of the vision would be measured over time • The DSG funding was often not distinguishable from the support provided by Children's Social Care casework • Early Help provision is now directly focused on earlier intervention of 'pre-statutory' or Tier 2 support • The request to the Forum is to continue the combined allocation of £1.35m from the Schools and high needs block to support Early Help Service. The funds will be used solely for front line case working staff • The Early Help Service has commissioned the Outcome Star Evaluation Tool to provide evidence for the government's Troubled Families programme • All schools and SENCOs had been contacted about the new service model. 	
8.3	The Forum were made aware of the consequences of funding not continuing at this stage, when the new model was now in operation. Steve Worth advised members that the schools block allocation was £350k and members will be asked to vote on this allocation. The remaining £1m will be allocated by the high needs block.	
8.5	Forum members discussed the Early Help Programme and that there is more communication required to make the service more visible.	
8.6	<p>The following was noted from the forum discussions:</p> <ul style="list-style-type: none"> • There is no indication of the full staffing or structure presented with 	

	<p>the report</p> <ul style="list-style-type: none"> • Questions arose from the speed to which the service could respond to the needs of families • Schools are providing where required their own family support workers • Schools appear to be taking on a social care role and this has to be reviewed • Connections need to be made between all the services, i.e. Health, specialist workers • There is a need to communicate which people are in the new service • There should be more co-location with all education settings • If the service did not exist it will be fragmented across the schools and the new service has only been in operation since October 2015 • There appeared to be a mismatch in specialist advice/support for SEND and disabled children and the specialist advice/support received • Clarity is required to demonstrate what the £350k is being used for as it appears to be generalised within the total funding the Early Help programme receives. Cost should be broken down • Important that the NLCs are contacted and the relationships brokered through this network also • Will any underspends be re-allocated given the stress on budgets. <p>The Forum agreed that the funding of £350 should continue, however there needs to be a full review of expenditure from the allocation, before funding is agreed next year.</p>	
	<p>RESOLVED: -</p> <ol style="list-style-type: none"> 1. The Forum endorsed the proposed DSG funding request for 2016/17 of £350k 2. The Forum agreed the recommendation to note the impact and progress made since the establishment of the Early Help Locality Model. 	
9.	GROWTH FUND 2015/16	
9.1	<p>The Forum received the update from Steve Worth – Finance Manager and noted that:</p> <ul style="list-style-type: none"> • Since April 2013 the funding changes allow the local authority with the approval of the Schools Forum to top slice a contingency for in year increases in pupil number • The Schools Forum agreed to allocate £1.1m to a Growth Fund for 2015/16, with DFE adjustments taken for recoument academies added to the fund • Officers are required to report payments made against the fund at least once a year and any unspent is carried forward to the next financial year • The criteria had been agreed by the Forum previously. 	
	RESOLVED:-	

	The Forum agreed to the allocations set out in Table 1, which demonstrated how the monies will be allocated for the financial year.	
10.	FEEDBACK FROM WORKING PARTIES	
10.1	<u>Early Years</u> An oral update from Melian Mansfield noted that: <ul style="list-style-type: none"> • a report on the early years block will be available • the group is discussing the funding on nursery schools, the 30hrs proposals and free child care • There is no information available being put forward by the DfE on the implementation of the 30hrs, which has a financial impact on the Early Years setting. 	
10.2	<u>High Needs</u> The group has met and a report will come to the next meeting.	
10.3	<u>Traded Services</u> No update was presented as the group had not met.	
11.	WORKPLAN 2015/16	
	Steve Worth noted that additional items may be added to the work plan accordingly.	
12.	ANY OTHER URGENT BUSINESS None	
13.	DATE OF FUTURE MEETINGS <ul style="list-style-type: none"> • 25 February 2016 • 19 May 2016 • 30 June 2016 	

The meeting closed at 6.35 pm

TONY HARTNEY

CHAIR